

Greater Fredericksburg USBC Association Scholarship Guidelines

Procedures

- The scholarship committee will post information regarding the scholarship on the Association website, in the Association newsletter, and present it to the league secretaries during the annual Association Workshop.
- Upon receipt of an application, the Committee Chairman will be responsible for coding all applications.
- After all applications are received, the Scholarship Committee will meet to review the applications and select the candidate(s) that will be interviewed. This will take place at least one week prior to the start of the interview process.
- A letter/email will be sent to the chosen applicant(s) informing them of the date and time of the interview. The letter will inform them of the interview process, proper dress attire and the code of conduct that is expected to be displayed during the interview process.
- The Committee will then meet with the chosen applicant(s) for a personal interview.
- Upon completion of the applicant(s) interview, the Committee will meet to grade and score the application(s) and to determine the winner(s).
- A minimum of three committee members will grade the applications. The scores of each committee member for the individual applicant(s) will be averaged together to determine the overall scholarship winner.
- When a selection is made for the scholarship, the name(s) will be presented to the GFUSBC Board during their next meeting.
- The recipient(s) of the GFUSBC **Adult** Association scholarship will be notified via email and posted on the website and newsletter and a check in the amount of \$ 500 will be sent to the college or university that the recipient is attending unless other payment arrangements are necessary. The scholarship amount may be changed with a recommendation and vote, at any GFUSBC Board of Directors Meeting.
- The recipient(s) of the GFUSBC **Youth** Association scholarship will be notified via email, posted on the website, and newsletter. Notification will be filed with the respective school counselor. The amount of \$ 500 will be administered through the SMART program by the National USBC. Once the funds are deposited, the college or university will be notified and the funds will be forwarded. The scholarship amount may be changed with a recommendation and vote, at any GFUSBC Board of Directors Meeting.
- If any immediate family or relative of anyone serving on the Scholarship Committee submits an application form, the related Committee member must abstain from the interview and scholarship review process. The selection of another scholarship committee member will be made for the entire review process.