

Greater Fredericksburg USBC Association  
Minutes of the Board of Directors Meeting  
December 15, 2014

With due notice having been given in accordance with the GFUSBC Bylaws and a quorum being present Brenda Chambers called the meeting to order at 7:00 PM.

**ROLL CALL**

**Present:** **Officers:** Brenda Chambers, Don Monroe, George French, Dawn Brown and Diana Monroe

**Directors:** DJ Johnson, Vicki White, Lottie Gorham, Gavin Monroe, and Lydia Sullivan  
**Absent** Mark Henderson and Angie Morris.

**ACTION ON ABSENCES**

Absence for Mark Henderson was excused and Angie Morris was unexcused.

**ACTION ON MINUTES**

November 24, 2014 Board Meeting Minutes were accepted as written.

**Correspondence**

**OFFICER'S REPORTS**

**President's Report** – (No Written Report Submitted)

Brenda Chambers reported that she received a letter from Bobby Phillips concerning the Hall of Fame. Don Monroe and Brenda responded with a letter. Brenda also reported on the Association Report Card. Eleven of the 12 members took the test. The association currently has a grade of C. Brenda also reported that the Virginia State Association is accepting Hall of Fame nominations. They are also accepting nominations for the positions on the state board of directors that are up for election this year. The state also included other information about a memorial for members that have passed away.

**Association Manager's Report** – (Report on File)

Diana Monroe briefly went over the Association Manager's Report. All 23 leagues have been processed. The adult membership is 1290 and the youth membership is 85. Bank balance is \$11,781.73 and the petty cash balance is \$332.82. Triple Crown awards were distributed to the winners. Most improved bowler for the 2013-2014 season have been selected and awards are being prepared. Pins that are in short supply have been ordered. Tax return has been completed and filed with the IRS. The rest of the 1099 and W-2's will be prepared. Employer's Quarterly Federal Tax Return for 4<sup>th</sup> quarter will be prepared and filed. Diana also reported that the Local Association Performance Standards test is no longer available. Diana reported that a burst email was sent to 774 members with 31.7% opening them and 4.2% clicking on one of the links. The Operations Manual is being updated and reports are still needed from Tournament, Youth, Community Services and Ways and Means Committees. Shirts were ordered by Skip Frey for Diana Monroe and Angie Morris. Brenda asked if name tags were ordered.

**COMMITTEE REPORTS**

**Ways and Means** – (No Written Report Submitted)

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Brenda Chambers reported that all the items for the Ways and Means have been purchased.

**Awards** – (No Written Report Submitted)

George French submitted an updated policy for Instructions for Most Improved Bowler and Tournament and Jacket/Shirt Awards. George made a motion they be accepted as written, Lottie Gorham seconded the motion. Motion passed. DJ Johnson questioned whether the 11 in-a-row award was still valid for the youth bowlers. Awards committee will look at 290+ awards now that they are not given by USBC.

**Web Site** – (Report on File)

DJ Johnson reported that all honor scores that have been reported have been posted to the web site. He stated that a couple of the leagues that usually have 11 in-a-row awards have not reported any. Diana Monroe reported that she had send out an email to the league secretaries requesting they continue reporting these awards for historical purposes. Entry forms for Women's, Youth and Mixed tournaments are online. Triple Crown award winners have been posted as well as some of the photos.

**Communication**- (No Written Report Submitted)

Don Monroe reported that Facebook and the newsletters are doing well.

**Lane Certification** – (Report on File)

No actions have been taken since the November meeting.

**Scholarship** – (No Written Report Submitted)

**Tournament** - (No Written Report Submitted)

Diana Monroe reported that tournament plaques were received and distributed to the senior tournament winners. The final report for the senior tournament was submitted and accepted by USBC. Diana reported that flyers for the Women's, Youth and Mixed tournaments have been placed in all three bowling centers. An email was sent to Women bowlers to remind them of the upcoming tournament. Diana suggested that the Board may want to look at switching the Youth and Women's tournaments. Three entries have been received to date.

**Community Service** – (No Written Report Submitted)

Vicki White reported that the committee set out containers in AMF and Liberty for an annual food drive of canned goods and non-perishables for the local food bank. Lottie Gorham collected and delivered the contents to the food bank. Boxes will remain until after Christmas. A "Holiday for Heroes" campaign with the youth bowlers and some of the adult bowlers. They designed and signed cards that are sent to veterans and troops overseas.

**Hall of Fame** - (No Written Report Submitted)

Don Monroe reported that he has received 2 sealed envelopes of nominations for the Hall of Fame.

**Constitution and Bylaws** – (Report on File)

DJ Johnson reported that he has done some updates to the Operations Manual with several policy and responsibility statements. He suggested that Scholarship, Budget and Finance, Workshop, Coaching Clinic and Nominating committees be added to the Operations Manual.

**Youth Committee** – (No Written Report Submitted)

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**UNFINISHED BUSINESS**

Operations Manual updates.

**NEW BUSINESS**

Financial policies.

<b>SUMMARY OF BOD ACTIONS AND TASKING FOR November 24, 2014</b>	
<b>ACTIONS OF THE BOARD</b>	<b>TASKING</b>
-- Approved changes for Most Improved. -- Mark Henderson excused absence and Angie Morris unexcused absence.	-- Diana Monroe will send the attachments from the board meeting with the new minutes to the board members. -- Diana Monroe will check with Skip Frey to see if name badges were ordered.

With no further business to discuss, a motion was made by Lottie Gorham and seconded by Lydia Sullivan to adjourn the meeting. Chambers adjourned the meeting at 8:45 PM.

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Brenda Chambers, President

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Diana M Monroe, Association Manager

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Date