

Greater Fredericksburg USBC Association

Board of Directors Meeting

December 19, 2016

With due notice, having been given in accordance with GFUSBC Bylaws and a quorum being present George French called the meeting to order at 6:10pm.

Roll Call:

Present

Officers: George French, Mark Henderson, and Dawn Brown

Association Manager: Courtney Tripp Sgt. At Arms: DJ Johnson

Directors: Wayne Ferrell, Lottie Gorham, Jeff Crouch, Vangie Williams, and Sharon Dupree

Absent: Nicole Anderson (Excused)

Action on Minutes: The November meeting minutes were reviewed via email and approved at the meeting. Dawn has a copy of all minutes on the old association manager computer and will hand it over to DJ to post online.

Officer's Reports

President's Report:

George reported that Deberia Henningsen requested a meeting to discuss reasons behind her resignation. George and Dawn met with Deberia. Shortly after the meeting, George received an email asking to withdraw her resignation. The board did not voice opposition. George reinstated Deberia back to the board.

George announced the audit had been completed. There were just a few corrections to procedure that needed to be made. The Association Manager was given copy of findings along with all the audit files. An invoice of \$150 for the audit was included.

George advised the board of the findings of the credit card company. The credit card company provided a receipt and their findings to be legit. George stated that we should go ahead and pay this bill, however try to continue to dispute. Dawn suggested finding the date when we started the investigation and having the fees retroactive back to that date, as well as sending the signatures of both Diane Monroe and George French to the company for further investigation.

Association Manager's report:

Courtney reported the balance for the account is \$24,956.56. Provided George with both the November and October reconciliations to look over and sign.

Total Bowler count is 1623 which is only down 4 % from last year, at this same time. Breakdown was 1479 adult and 144 youth memberships.

Courtney asked, where we were in the process of the 1st time 11 in a row awards. Provided Jeff with a catalog of the recommended awards company to use if needed. George asked that Courtney please make sure to research the current award winners on bowl.com to make sure that they are indeed first time recipients.

Courtney asked if she could possibly use some of the leftover budgeted computer and software money to purchase an inexpensive desk and file cabinet. Dawn stated that she may have both of those items available.

Courtney asked for those board members that would be working the Women's tournament, a majority of the board was going to be available at one shift or another. George asked the board to wear pink on Sunday, if available.

Courtney stated that AMF Dale City was asking about the tournament being held at their location. They wanted to know if the youth were not bowling on that day, if alcohol was ok to serve, as our flyer states it will be a dry shift. George stated we will decide the day of whether to lift the ban or not.

Courtney also reminded all committees to please make sure to turn in their reports each month, even if there is nothing to report. This makes putting the package together for the meeting easier.

Committee Reports:

Ways and Means Committee: Mark reported that they seemed ready for the women's tournament. Shirts, prizes, and raffles had been ordered. He also stated he had 4 volunteers available to help him on that day as well. Courtney briefly pointed out that his budget was \$1260, according to the approved budget not the \$3500 that he initially thought. The board voted to keep the budget as is for this year and make necessary adjustments for next year. Mark was asked to keep receipts for his expenses from the tournament. This will help with record keeping.

Awards Committee: Jeff reported that they have decided on the one plaque for Hall of Fame inductees for each center. DJ stated Cannonball Lanes was okay with placement. They were still trying to decide on a 11 in a row award, however receiving this catalog today would help with the decision. Was advised of the youth 11 in a row award that needed to be ordered, and that Courtney would provide the actual names of the 11 in a row awards for the adults when the research was completed.

Coaching: No report.

Communications: Newsletter-Since the 25th was a holiday, Dawn was giving us a little bit of a reprieve on the deadline to get info to her. However, she asked for better quality pics for the newsletter and Facebook. Please take several and then pick the best one. Dawn also stated that she could use more information to put into the newsletter. She would also like to do a BVL section this month with a listing of who had donated and what the BVL was all about. She stated that she had attended a BVL nation's capital tournament and would like to look into doing one here as well.

Website: DJ reported no meeting had been held however 2 actions had taken place since last meeting.

1. All honor scores have been posted as of 12/18/2016
2. The December E-Newsletter had been posted to the web site and links to it were added to the home page and newsletter page.

DJ was also given the old Association Manager's computer to capture the meeting minutes to website.

Lane Certification: DJ reported no meeting had been held. Cannonball received the invoice for the lane certification however, it had already been paid before the work had been completed. Courtney stated she only sent them out per Diana, and will research and get back to Megan at Cannonball. AMF Fredericksburg has also paid since last meeting. DJ also reported that he has a database to store all of the readings for all of the lane certification inspections we have done since 2005. He can reproduce the final inspection form for each center for each season. DJ also has the lane dressing computer that reads the tapes and it produces the lane graphs and has the data in a database so he has created a database with all the tape readings since 2005. The lane dressing computer must be attached to an older computer otherwise it does not work properly, but he has a laptop that is at least 15 years old and it works fine.

Constitution and Bylaws: DJ reported no meeting had been held since the last meeting. He stated that the operations manual needs to be updated. All members should review and provide updates for review and approval by the board. DJ also stated that there should be a form in the manual for the Sgt at Arms to use during the Annual meeting to take attendance and document the voting tallies.

Scholarship: Dawn reported that no meeting had been held this month as of date. She emailed members of the committee for review and comment on the material updated at the last meeting.

Tournament Committee: There was a meeting held on Dec. 11 2016. Several association members were in attendance. They agreed that this was a work in progress and that if everyone agreed on something that it would be recommended to the board for changing, but if there any differences of opinion on something that it would be added to a survey that is sent to the association. They also made clear that all of this was for next year's tournaments, not for any already in place.

Community Service: Lottie reported that they have collected for the BVL, but was having a lot of push back on it. Again, the idea of a tournament came up, instead of having to solicit for donations. Mark also stated that he does the 50/50 for the BVL and this helps. They are still working on Christmas boxes for the food bank.

Hall of Fame: Brenda reported via email that nominations were still open for the upcoming year. They will close on December 31st. Please make sure that there are reminders on Facebook, and on the website.

Youth Committee: Vangie and Sharon have met to get familiar with the different youth leagues. They want to go to Dale City to make sure that they know who their representatives are and should they need anything. Vangie stated they would like to do an Over/Under kind of tournament to help raise funds for the youth leagues. Vangie also discussed having one adult and one kid represent each center. George stated they could have as many adults and youth over 14 on their committee as they wanted but there was only the 3 of them on the board. Vangie had a question about 2 things. 1. How are the youth fees dealt with and 2. Was her appointment to the board correct. Both were explained to her and both justified procedures. Vangie's last item was to ask the procedure needed for the youth enrichment program. Dawn discussed, and Courtney will get totals needed for Dawn. George names Vangie the Youth Committee Chair.

Old Business:

All items on the tasking list were gone over and have been completed.

New Business:

None

Summary of Board of Directors Actions and Tasking For

Actions of the Board	Tasking
Reinstatement of Deberia Henningsen to the board.	Community Service to collect for Food Banks-Lottie
Decision to pay CC fraud but continue dispute	BVL Donations and totals turned over to newsletter for submission-Courtney
	Research and deliver list to awards for 11 in a row recipients-Courtney
	Advertise upcoming tournaments-All board members.
	Add information regarding the BVL to the newsletter-Dawn
	Pay Audit invoice-Courtney
	Register with the volunteer program and set up for testing with USBC-All Board members

Next Meeting 01/16/2017 at 6pm

Meeting adjourned at 7:30 pm

George H. French
President

Courtney Tripp
Association Manager

Date

