

**Greater Fredericksburg USBC Association  
Board of Directors Meeting  
February 20<sup>th</sup> 2017**

With due notice, having been given in accordance with GFUSBC Bylaws and a quorum being present George French called the meeting to order at 6:15pm

Present: Officers: George French, Mark Henderson, Deberia Henningsen, and Dawn Brown

Association Manager: Courtney Tripp Sgt. At Arms: DJ Johnson

Directors: (Late Arrival) Jeff Crouch, Vangie Williams, Wayne Ferrell and Sharon Dupree

Absent: Nicole Anderson and Lottie Gorham. Motion was made to count the absences as unexcused, it was seconded and passed.

**Action on Minutes:** The January meeting minutes were reviewed via email and copies were available to all at the meeting. No comments were given or made. George moved to accept the minutes as written, DJ 2<sup>nd</sup>, all approved.

### ***Officer's Reports***

#### **President's Report:**

George stated that he has provided a flyer for the Annual Meeting to the Newsletter. George reported that so far, we had sold \$230 for the association raffle for the Redskins framed jersey. DJ stated he needed more tickets to sell. George asked for everyone to please bring unsold tickets and money to the mixed tournament.

#### **Association Manager's report:**

Courtney reported the balance for the account is \$34080.07. This balance includes the Youth SMART prize fund that has not been disbursed yet and had the monies for the entries to the Mixed tournament. George was provided January's bank statement and QuickBooks reconciliation for signature.

Total Bowler count is 1695 which is down 3 % from last year, at this same time. Breakdown was 1541 adult and 154 youth memberships.

Courtney stated that the Youth Jerseys provided by IBC were handed out to all participants in the Youth Tournament, and they seemed to be excited about them.

Courtney went over paperwork that she was provided by USBC to remove Diana's name from the SMART account and have hers added. This paperwork was signed by George.

Courtney reported that at the previous meeting she had been emailed by Nation's Capitol Association about a possible duplicate bowler. USBC had determined different initials and different birthdates, so this was not the same person.

Courtney handed out a signup sheet for the upcoming tournament, and everyone present signed up.

Courtney provided a copy of the menu choices for the Annual meeting and the group discussed the options. It was determined that we would order chicken tenders 200 pieces @ \$150, fruit and cheese tray for 50 @ \$75, fresh veggie platter for 50 @ \$50, and various soda pitchers and water. Courtney will contact Shanika at liberty to make the necessary arrangements.

Courtney asked all the board members to please keep all board members emails and correspondence confidential. Emails should not be discussed outside of board meetings with individuals not on the board.

Lastly, Courtney stated that she had found a photographer to take head shots of all board members at the next meeting in March. It was suggested that we all wear our yellow shirts to be uniform.

### ***Committee Reports:***

**Ways and Means Committee:** Debbie stated that all inventory had been turned over as of February 4<sup>th</sup> 2017, and control of ordering items would now go through her. Debbie wanted to thank George, Mark, Nicole, and Shelley Surfer for all their help at the Youth tournament. She felt that the 1<sup>st</sup> tournament as chair went great. She provided a table of sales from the Youth tournament and stated that a total of \$696 had been turned over to Courtney for deposit. There was a question of one of the line items. Did “sales” category include instant raffles sales as well as other items. Debbie confirmed that it did include all sales categories. She asked that brackets report their totals to her as well, as this follows under the Ways N Means committee. Dawn agreed and will turn over the necessary numbers in the future. Finally, Debbie stated that she would be finally picking up the shirts with the logos tonight, and the novelty items that were on back order next week.

**Awards Committee:** Jeff stated that awards were picked up the Women’s, Seniors, 11 in rows, and Hall of Fame from MVP company. MVP still owes us 4 Hall of Fame plaques. The invoice was provide to Courtney for payment. Awards still need to be gathered for the Youth and Mixed tournaments. Orders will be placed for both after next weekend’s tournament results are posted. The Hall of Fame plague and some of the trophies had been handed out and pictures will be forwarded to Dawn and DJ for the newsletter and website.

**Coaching:** George stated that they still had no candidates for this committee. We discussed Eric Brown as a possibility. Dawn stated she would speak with him. A question was posed, how do we get individuals excited about or even interested in coaching? It was discussed and tabled for further discussion, at a later time.

**Communications:** Dawn released the February newsletter on February 8<sup>th</sup>, 2017. Facebook is updated with honor scores and any announcements received. It was discussed on possibly reducing the newsletter to a bi-monthly, quarterly, or even every 6 months’ publication. After discussing the alternatives, Debbie made a motion to reduce the newsletter to every other month. Wayne made the second, it was voted on and approved. This will begin with odd numbered months, making March the next newsletter. A question was proposed to Dawn about making some paper copies for those that we know do not have access to the website or email. Dawn asked that a list be provided to her of those who need paper copies. The BOD should submit articles by the 25<sup>th</sup> of the even months.

**Website:** DJ reported that no meeting had been conducted this month. All honor scores have been posted as of 2/20/2017. The official results and prize list for the Youth tournament were posted to the website with links to them are added to the home and tournament pages. He also added the winners of each event to the table of all Tournament Event Winners. DJ also reported that he has updated or added all of the items for the web site that George sent to be fixed. He asked the board to email any incorrect items or recommendations for changes to the website. The Board will consider any changes.

**Lane Certification:** DJ reported no meeting had been conducted. DJ did state that the lane certifications were scheduled to begin in May 2017 and he was actively looking for volunteers still. A question was mentioned. If the bowling center has not yet paid for last year's certification, will we proceed with certify with them this year? Can we pre-bill like Cannonball Lanes requests? Courtney stated she would address the non-payment with the 2 centers that had yet to pay 2015-2016's invoice. And we would discuss actions against those centers at the next board meeting.

**Constitution and Bylaws:** DJ reported no meeting had been conducted this month. George requested that DJ send out a copy of the Operations Manuel for review by the board. Input needs to be submitted to DJ by the May meeting and the final draft would be due 08/01/2017. DJ stated that some of the committee areas need to be completed.

**Scholarship:** Dawn reported that a meeting was held on January 30<sup>th</sup>. A final review of the entire package was completed. Everyone went through the package as a test. Many adjustments were recommended. The final packages were reviewed after the meeting via email and approved to be posted to the website and emailed to the association. Dawn stated that they are still working on reviewing and updating the Award letters. For the youth award letter, they need to add information about when the funds would be transferred into their SMART account and additional information about how the SMART account works and general instructions for setting up an account if needed.

**Tournament Committee:** Mark reported that the next meeting was March 5<sup>th</sup> at AMF at 5pm and that the Youth tournament went well.

**Community Service:** Nothing to report

**Hall of Fame:** Brenda reported via email that on February 6<sup>th</sup>, 2017 members from the HOF committee met to review the Hall of Fame candidates for this year's selection. After a review of newly submitted and past candidate's nominations, the committee narrowed the selection to 3 candidates for Bowling Achievement and 1 candidate for Meritorious Service. She also reported that over the next several weeks, they will be computing the analytics for the calculation of the award points. They will be reconvening on Monday, the 27<sup>th</sup> of February, to review that information and to also look at our current processes established for this year, as the committee feels that there are changes that need to be made to the criteria ie. Women bowling accomplishments not comparable to that of the men. She concluded with their goal by the 27<sup>th</sup> is to have everything in order to present the slate of candidates to the Board for the Hall of Fame election process at the March 20<sup>th</sup> board meeting.

**Youth Committee:** Vangie reported that the youth league is growing at Liberty Lanes. She also stated the league indeed need more coaches.

**Old Business:**

All items on the tasking list were gone over and have been completed.

**New Business:**

AMF is not interested in bidding for the State Mixed tournament at either location. February is not a good month for them to commit to holding a tournament. Only Liberty lanes is on board to hold this tournament.

### Summary of Board of Directors Actions and Tasking For

| <b>Actions of the Board</b>                                      | <b>Tasking</b>                                                                                                |
|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Approved January Meeting Minutes                                 | Triple crown award sheet to DJ for posting on the website-Courtney                                            |
| Approved to make newsletter bi-monthly                           | Operations manual rough draft to George by May meeting and final draft by 8/1/17-DJ                           |
| Established and approved the annual meeting menu to be purchased | Bylaw submission for review and changes by March 20-All members                                               |
|                                                                  | Return old association computer to Dawn-DJ                                                                    |
|                                                                  | Discuss past due invoices for last year's lane certifications with the appropriate center's-Courtney          |
|                                                                  | Annual meeting flyer to all centers-Dawn                                                                      |
|                                                                  | Continue to sell raffle tickets for the Redskins framed jersey and promote the Open Tournament-All members    |
|                                                                  | Email Redline Bylaws to the board for review and comment-DJ                                                   |
|                                                                  | Chairperson for all committees to submit annual report to Courtney by March 20 <sup>th</sup> .                |
|                                                                  | Submit the state tournament proposal bid for the state mixed tournament in 2019 with just one center-Courtney |

**Next Meeting 03/27/2017 at 6pm**

Meeting adjourned at 7:36pm Motion made by Dawn, 2<sup>nd</sup> by Jeff, all approved

---

George H. French  
President

---

Courtney Tripp  
Association Manager

---

Date